

## Important Honors Research Paper Information

### Requirements

**Length:** 5 to 8 pages

Please note: the cover page, bibliography, and appendices do not count as pages

**Paper/Ink:** Standard size paper, black ink only

**Margins:** one inch on each side of the page

**Font:** 12 pt. Times New Roman

**Spacing:** double-spaced (including between paragraphs)

**Sources:** 3 Primary (minimum)  
3 Secondary (minimum)  
0 Encyclopedia – *please note that any source that has the word “Encyclopedia” in the title is an encyclopedia!*  
0 Internet

**Note Cards:** 35-40

**Steps:**

1. Topic, 2 Potential Primary Sources, 1 Secondary, Thesis statement (Quiz grade)
2. Working Bibliography (Quiz Grade)
3. Note Cards (Test Grade)
4. Outline (Quiz Grade)
5. Introduction (Test Grade)
6. Rough Draft (optional)
7. Final Paper (20% of T3 grade)

**Other:**

1. Any assignment that does not meet the minimum requirement will not be accepted and will be recorded as a zero. The assignment can be re-submitted, but will be penalized accordingly (see #2).
2. There is a ten-point penalty for each day an assignment is late. If you are absent the day an assignment is due, you must submit it the next day you are in school – not the next class meeting! Failure to meet any deadline results in an automatic detention.
3. The final paper is due on the assigned date regardless if you are in school or not. If you are not in school, you need to make arrangements to have the paper submitted.
4. I will strictly adhere to the school policy regarding plagiarism. This policy can be found in the student handbook.
5. “My computer broke” “my Google docs doesn’t work” “the internet was out last block” “I don’t have a printer” “my dog ate my printer” and other similar excuses are **TOTALLY UNACCEPTABLE**. It is your responsibility to leave yourself enough extra time before an assignment is due in case of computer problems. It is also your responsibility to save a backup copy of your work.
6. Assignments are to be shared/submitted by 2:20 on the due date.
7. **YOU WILL** likely fail this course if you do not complete this project.